

Middleborough Permanent Cable Committee
Minutes 5/31/2011
7:00 P.M.
Town Hall IT Department

Meeting scheduled for May 31, 2011. Submitted by Mark Mobley

Present: Middleborough Permanent Cable Committee: Bob Silva, Roger Brunelle, Maureen Candito, Bob Denise, Steve Callahan, Adam Pelletier and Mark Mobley. Karen Foye in attendance.

Chairman Silva called the meeting to order at 6:58 P.M.

Motion to accept the minutes from 5-17-11 by Steve Callahan. 2nd by Adam Pelletier. Passed Unanimously.

Roger provides budget sheet.

Review of HB Communications change order.

Review of equipment list from Town Hall Comcast equipment.

Motion to declare all equipment from Town Hall control room except for microphones and modulators surplus by Steve Callahan. 2nd by Bob Denise. Passed Unanimously.

Motion to pay invoice of \$966.75 from Global for mesh security fence by Adam Pelletier. 2nd by Maureen Candito Passed Unanimously.

Motion to purchase McAfee Virus software for \$184.00 by Maureen Candito. 2nd by Adam Pelletier. Passed Unanimously.

Motion to reimburse Roger Brunelle for dropbox for the amount of \$56.50 by Mark Mobley. 2nd by Bob Denise. Passed Unanimously.

Motion to pay ProAdvantage \$499.92 for wireless equipment by Bob Denise. 2nd by Steve Callahan. Passed Unanimously.

Motion to pay Software Services for \$1800.00 by Bob Denise. 2nd by Adam Pelletier. Passed Unanimously.

Motion to pay Dell Computer \$85.72 by Maureen Candito. 2nd by Bob Denise. Passed Unanimously.

Motion to pay Staples \$38.27 for mouse and media card reader by Adam Pelletier. 2nd by Mark Mobley. Passed Unanimously.

Motion to pay HP \$428.20 for laptop mount for Selectmen meeting room by Bob Denise. 2nd by Maureen Candito. Passed Unanimously.

Discussion on HB Communication invoice.

Motion to pay HB Communication 75% their invoice of \$200,858.00 and notify them we will release the difference after the punch list is resolved by Bob Denise. 2nd by Steve Callahan. Passed Unanimously.

Email correspondence reviewed.

Roger informs the board of MCCAM link added to the Town website. He is also having sign made up for location of MCCAM and Town IT dept location.

Review of MCCAM punch list of items still to be completed

Motion to get credit of Black Magic recorder for \$338.00 by Roger Brunelle. 2nd by Maureen Candito. Passed Unanimously.

Motion to request that defective camera be replaced by Roger Brunelle. 2nd by Maureen Candito. Passed Unanimously.

Review of requests received by MCCAM.

Motion to send letter to Town Clerk notifying her that we are not the custodian of the recording she requested by Roger Brunelle. 2nd by Bob Denise Passed Unanimously.

Motion to change duplication of media requests to \$25/per hour with a minimum of one hour by Roger Brunelle. 2nd by Bob Denise. Passed 5-1 vote.

Request from Brian Giovani about the likely hood of live School Committee meetings.

Motion to approve the supplied forms from Karen Foye except to add \$50.00 stipend for the coverage reimbursement form by Roger Brunelle. 2nd by Maureen Candito. Passed Unanimously.

Motion to suscribe to the Middleboro Gazzete thru MCCAM by Roger Brunelle. 2nd by Adam Pelletier. Passed Unanimously.

Meeting date set for June 14, 2011 @7pm.

Motion to adjourn at 8:55pm by Bob Denise. 2nd by Mark Mobley. Passed Unanimously.