

Middleborough Permanent Cable Committee
Minutes 2-8-18
7:00 P.M.
Town Hall Small Conference Room
Due to work being done for water and mold remediation

Present: Middleborough Permanent Cable Committee: Bob Silva, Steve Callahan, Donna Bernabeo, Nick Guarda, Paul Lazorovich, Bob Denise and Adam Pelletier

Karen Foye and Zack in attendance.

Call to order @ 7:03 pm.

Motion by Steve, 2nd by Donna to accept the minutes of 1-16-18. PASSED.

Broke from the agenda to have Mike Lieb from LCN to explain the Police and Fire tying into the Town's VOIP system and cost for it. Note- Fire Department phone already pay for. Questions and discussion on Mike's information.

Motion by Steve, 2nd by Bob D. to pay for Voice/Telecommunications Platform - Public Safety VOIP Migration off Town Voice Core for \$48,463.76 No Discussion PASSED.

Motion by Steve, 2nd by Nick to pay for New Police Station WAN Inet Connectivity for \$17,389.49 No Discussion PASSED

Karen setup to phone Sue Buske, President of the Buske Group with committee members. Sue explained all the ways her company could assist us with information so that when we go into negotiations with Comcast, we would be ahead of them and be able to ask for funding for other items. Sue answered multiple questions from all committee members, to our satisfaction.

Motion by Adam, 2nd by Donna to fund, not to exceed \$40,000.00, to hire The Burke Group to assist us by doing the following work (240 Hours total)

- A Develop Plan for License Renewal and Strategies for Implementation of that Plan
Devise Renewal Procedures
Identify State Local Law Requirements
- B Review Current License Documents

- C Identify Current & Future Needs and Interests
 - 1 Focus Group Sessions
 - a Preparations and planning
 - b Prepare questionnaires

- c Conduct focus groups
- 2 Online Survey
- 3 Review PEG Resources, Services
 - a Prepare Questionnaires Review Inventory
 - b On-site Inspection of Facilities & Equipment
 - c Review of Existing Services & Activities
 - d Meetings with MCCAM Staff
 - e Prepare PEG Findings and Recommendations
- 4 Information Analysis & Written Report

No Discussion PASSED Would like to get on Selectmen agenda for March 26, so Sue Buske may attend to explain process.

Discussed upcoming Middleboro Rotary Auction letter to air on Comcast Middleboro and Lakeville channels as we have done in the past.

Motion by Steve, 2nd by Adam To request to Lakeville about allowing the Middleboro Rotary Auction to air on they channel. PASSED

Karen discussed an old laptop (5 years old) is in of repair at a cost of \$295.00 We had a discussion how it broke and was it needed. The committee then recommended to not to repair and request Selectmen put it to surplus.

Karen passed out the quote, which was given to Evan M. of a Audio system for the upstairs Ballroom.

Adam passed around a sheet of paper with Items that he would like to purchase for the MET and explained each item of list. Adam answered questions from members. See list below.

FY 2018 Quarter 3+4 Educational Access Purchase Request

| Quantity | Make | Model | Description | Category | Vendor | Quoted Price | Total |
|----------|------------|-----------------------------------|---|-----------|--------|--------------|--------------------|
| 4 | Apple | I Mac | 27-inch iMac with Retina 5K display with Apple Care | Equipment | Apple | \$3,028.00 | \$12,112.00 |
| 4 | Sony | PXW-X70 | Professional XDCAM Compact Camcorder w/ 4K upgrade License Key | Equipment | BH | \$2,098.00 | \$8,392.00 |
| 4 | Manfrotto | MVH500A Head with MVT502AM Tripod | Video Tripod/Head System | Equipment | BH | \$263.67 | \$1,054.68 |
| 8 | Watson | NP-FV70 | XDCAM Battery | Equipment | BH | \$26.21 | \$209.68 |
| 4 | Sony | BC-TRV | Battery Charger | Equipment | BH | \$33.32 | \$133.28 |
| 5 | Tiffen | | 62mm UV Filter | Equipment | BH | \$6.79 | \$33.95 |
| 5 | Rycote | | Triangle Mic Flag (Black) | Equipment | BH | \$15.51 | \$77.55 |
| 8 | SanDisk | Extreme Pro | SDXC UHS-I 64 GB Memory Card | Equipment | BH | \$36.24 | \$289.92 |
| 1 | Belden | 1855A | Belden Video Coax 1000ft | Equipment | BH | \$272.25 | \$272.25 |
| 30 | Canare | | 3.0 Ghz 75 Ohm BNC Plug for 1855A Cable | Equipment | BH | \$2.42 | \$72.60 |
| 1 | Eartec | UltraLITE | 7 Person HUB Intercom System with 1 Max4G Single & 6 single Headsets | Equipment | BH | \$1,154.40 | \$1,154.40 |
| 6 | Arco Video | Dr Bag 20 | Camera Bag | Equipment | BH | \$89.25 | \$535.50 |
| 1 | Panasonic | Lumix DC-GH5S | Micro Four Thirds Digital Camera (Body Only) | Equipment | BH | \$2,164.49 | \$2,164.49 |
| 1 | Panasonic | Lumix DC-GH5 | Micro Four Thirds Digital Camera (Body Only) with V-Log L Activation Code Kit | Equipment | BH | \$1,997.99 | \$1,997.99 |
| 4 | Watson | DMW-BLF19 | Lithium Ion Rechargeable Battery | Equipment | BH | \$14.99 | \$59.96 |
| 2 | Panasonic | DMW-BTC10 | Battery Charger | Equipment | BH | \$33.27 | \$66.54 |
| 1 | Panasonic | | Leica DG Vario-Elmarit 12-60mm f/2.8-4 Power OIS lens | Equipment | BH | \$887.99 | \$887.99 |
| 1 | Sigma | | 18-35mm f/1.8 DC HSM Art Lens for Canon | Equipment | BH | \$753.69 | \$753.69 |
| 1 | Canon | | 70-200 F/2.8 IS EF Mount | Equipment | BH | \$1,939.26 | \$1,939.26 |
| 1 | Metabones | | Speedbooster Ultra .71x adapter for canon EF mount lens to Micro Four Thirds Mount Camera | Equipment | BH | \$610.50 | \$610.50 |
| 1 | Hoya | | 77mm Digital Filter Kit | Equipment | BH | \$50.63 | \$50.63 |
| 1 | Tiffen | | 72mm UV Filter | Equipment | BH | \$13.38 | \$13.38 |
| 2 | Movcam | | Panasonic GH5 Cage Kit | Equipment | BH | \$276.39 | \$552.78 |
| 2 | Sony | | XQD/SD Dual Memory Card Reader | Equipment | BH | \$55.94 | \$111.88 |
| 2 | Sony | | 128GB XQD G Series Memory Card | Equipment | BH | \$189.00 | \$378.00 |
| 1 | Ruggard | | Memory Card Case for up to 6 XQD Cards (Black) | Equipment | BH | \$22.46 | \$22.46 |
| 1 | GoPro | | GoPro Hero6 BLK/HD kit: Includes the following | Equipment | BH | \$539.90 | \$539.90 |
| | | | -Head Strap and Quick Clip | Equipment | BH | | |
| | | | -Rechargeable battery | Equipment | BH | | |
| | | | -Lexar Camera Case | Equipment | BH | | |
| | | | -Go Pro 3-way grip | Equipment | BH | | |
| | | | -32GB Micro SD Card | Equipment | BH | | |
| 1 | dji | Ronin-S | Three Axis Gimbal Stabilizer (Spring 2018 Release) | Equipment | BH | | \$0.00 |
| | | | | | | TOTAL | \$34,487.26 |

Motion by Bob D, 2nd by Paul to pay for items on list for Adam, not to exceed \$34,487.26. Karen to see if she might be able to assist in in get lower prices. No discussion PASSED

Motion by Bob D, 2nd by Nick to Adjourn PASSED

Next meeting - March 20, 7 PM