Middleborough Permanent Cable Committee Minutes 4/14/2011 7:00 P.M. Town Hall IT Department

Meeting scheduled for April 14, 2011. Submitted by Mark Mobley

Present: Middleborough Permanent Cable Committee: Chairman Bob Silva, Roger Brunelle, Maureen Candito, Steve Callahan, and Mark Mobley. Karen Foye in attendance.

Chairman Silva called the meeting to order at 7:02 P.M.

Motion to accept the minutes from 4-7-11 by Steve Callahan. 2^{nd} by Roger Brunelle. Passed Unanimously

Chairman informs the board that the letters approved at previous meeting sent out. The WASP Asset management software was ordered. Informs the board that the approved Special Fund Revenue and Expenditure Worksheet was acceptable to the Town Manager. He explains his responses to questions asked by Selectman Frawley.

Roger Brunelle details discussions he has had with Gary Guido of HB Communications. Discussion included starting the necessary wiring on Friday the 15th. Discussion on labeling the Comcast channel modulators in the closet behind the Selectmen's meeting room. Discussion on the second camera for the conference room.

Discussion on the request from Adam Pelletier for purchasing two Tightrope systems for the two Educational channels. Planning on discussing whether one system installed in the Town Hall Head End room might serve the purpose. More discussion planned when Adam is at next meeting.

Discussion on training scenario issues with Peter of HB Communications. Steve Callahan was informed that the HD Sim memory cards are at present unavailable for the cameras. The issue is manufacturing delays because of the earthquake in Japan.

Karen Foye makes request to attend a conference held by Eastern Regional Community Media in CT.

Motion authorize our Cable Transition Coordinator to represent Middleboro for one day of the two day conference by Roger Brunelle. 2^{nd} by Steve Callahan. Passed Unanimously

Motion to join Mass Access at the 30.00/per year individual rate by Steve Callahan. 2^{nd} by Maureen Candito. Passed Unanimously.

Karen Foye asks for the possibility of a drop box setup for volunteers to be able to drop off finished product for broadcasting. Discussion planned for next meeting on the final name for the Public Access Channel.

Motion to adjourn at 8:50pm by Steve Callahan. 2^{nd} by Mark Mobley. Passed Unanimously.