

Middleborough Permanent Cable Committee  
Minutes 7/19/11  
7:00 P.M.  
Town Hall IT Department

Meeting scheduled for July 19, 2011. Submitted by Mark Mobley

Present: Middleborough Permanent Cable Committee: Bob Silva, Maureen Candito, Kevin Franzosa, Steve Callahan and Mark Mobley. Karen Foye in attendance.

Call to order at 7:25pm

**Motion made by Steve, 2<sup>nd</sup> by Kevin to accept amended minutes of 6/28. PASSED**

**Motion made by Mark, 2<sup>nd</sup> by Maureen to pay Pro Advantage the amount of \$153.26. (Equipment Case) PASSED**

**Motion made by Maureen 2<sup>nd</sup> by Mark to pay Walton Mailbox the amount of \$39.00. (MCCAM Dropbox) PASSED**

**Motion made by Maureen, 2<sup>nd</sup> by Steve to reimburse Karen the amount of \$71.50. (Gazette Subscription) PASSED**

**Motion made by Maureen, 2<sup>nd</sup> by Kevin to reimburse Karen \$14.50 for postage. PASSED**

**Motion made by Mark, 2<sup>nd</sup> by Maureen to pay MC Master \$156.47. (Stepladder) PASSED**

MCCAM punch list for HB Communications still has outstanding issues. Communication still ongoing.

Karen presents list of equipment still needed for the field.

**Motion made by Steve, 2<sup>nd</sup> by Kevin to purchase field equipment for \$1961.58 and authorize Karen to set up an account with B+H Video PASSED**

Policies and Procedures review.

**Motion made by Kevin, 2<sup>nd</sup> by Maureen to approve all forms related to the Policies and Procedures manual PASSED**

Meeting date set for August 16<sup>th</sup>

**Motion made by Mark, 2<sup>nd</sup> by Maureen to adjourn at 9:00pm PASSED**